

Agenda

PATIENT PARTICIPATION GROUP MEETING

[Date:21/12/18 Time of Meeting 10AM]
[PPG meeting to be held at Dr Kulshrestha's Surgery]

Attendees:

_____ Mr WV _____ [Enter name of attendee] - Chairperson
 _____ Apology _____ [Enter name of attendee] – Vice chairperson
 _____ Mrs Shash _____ [Enter name of attendee] – Secretary
 _____ SU _____ [Enter name of attendee]
 _____ [Enter name of attendee]

Non-Attendees:

_____ [Enter name of attendee]

No.	Agenda Item	Action
1.	<p>Introductions It was discussed that CQC Visit cancelled because of unseen circumstances Closer of Branch Surgery was also discussed and letter given by President WV & Vice MH was a good support. One Member KL went in the public meeting to support merger to create more appointments (100 /week) to improve the access.</p>	
2.	<p>Apologies: KL & SKum</p>	
3.	<p>Minutes from previous meeting : 30/11/18: Merger and Public consultation meeting was discussed. No patient is attending at Branch. Patients are happy to come to the Summerfield Surgery. The new way of working of PPG was discussed. Patients to give application to join the PPG</p>	
4.	<p>Patient Survey FFT was discussed and going on well and put on website every month. Merger was a good issue to improve the access.</p>	
5.	<p>A.O.B: One member told that on line things are not very good for every one as they are time consuming and also not everyone is trained to do it on line. Members were told that we will update for the CQC inspection.</p>	

6.	Next scheduled PPG Meeting Not Decided.	
7.	Meeting at a close	

Please note: Patients, Complaints, Staff or Clinical Matters WILL NOT be discussed at PPG Meetings